



Notice of Privacy Practices of the Lactation Consultant

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a federal law designed to protect your privacy whenever your health care providers have to discuss your case, or send information about you to different offices. ThistleBird Lactation Consultants must keep a file to record our consult – but it is our promise that the private, protected health information in it will be kept confidential.

ThistleBird Lactation Consultants can share details of your protected health information for purposes of “treatment, payment and health care operations.” That means we can talk to you about your situation, and discuss it with your other health care providers if needed. If you are referred to other specialists, we can send the information on to them. We can also share information with your health insurance company as needed.

The law also requires us to share your information under other, very precise situations: for example, if a subpoena has been served, to turn over medical records ... or a federal agency is investigating a situation.

Any other time we share your personal health information, it has to be with your specific written authorization.

Under the HIPAA Act, we contact you for follow up, upcoming appointments, or provide further information related to the visit.

You have four rights under HIPAA:

- (1) Access to your (and baby’s) medical records related to this consult
- (2) Amendment-you can ask for records to be amended (corrected) if you feel information is incorrect or inaccurate.
- (3) Disclosure Accounting-you have a right to know with whom your (and baby’s) records have been shared.
- (4) Restriction Request- you can request limits on the lactation consultant’s use and sharing of your (and baby’s) medical record

Under HIPAA we give you access to this notice so you understand our promise to keep your private health information confidential. If there are any changes to this notice, you may obtain a new copy.

For further questions or concerns about how we will protect the privacy of your health information, please call ThistleBird Lactation Consultants 410-992-0510. Copies of this notice are available upon request info@thistlebirdlactation.com

Printed Name

Signature

Date

Child's Name

Effective 4/20/2020